UICC Cancer Capacity Building Fund
Funded by Countries implementing Relay For Life®

APPLICATION OPENS 15 September 2009
APPLICATION DEADLINE 31 October 2009

Application forms: www.uicc.org/capacityfund

<table>
<thead>
<tr>
<th>Eligibility</th>
<th>voluntary organizations with UICC membership located in resource-constrained countries</th>
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<tbody>
<tr>
<td>Amount</td>
<td>10-15,000 USD</td>
</tr>
<tr>
<td>Priority areas</td>
<td>education, information dissemination</td>
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<td>Submission</td>
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I. Introduction

UICC’s Cancer Capacity Building Fund provides support to voluntary organization members in resource-constrained countries to deliver community-based education and information-dissemination projects that are able to demonstrate long-term sustainability. The Fund was established with contributions from countries implementing Relay For Life -- an event licensed and supported by the American Cancer Society.

Beginning in 2009, the Cancer Capacity Building Fund will prioritize projects that directly support the goals and objectives of the UICC World Cancer Declaration. Launched at the 2008 World Cancer Congress, UICC World Cancer Declaration is a global call to action aimed at bringing the growing cancer crisis to the attention of policymakers at the national, regional and global levels. It sets out 11 comprehensive, achievable, time-bound targets for the delivery of effective cancer prevention, early detection, treatment and palliative care worldwide.

In order to be considered, applicants must demonstrate how their project directly advances the achievement of at least one of the 11 UICC World Cancer Declaration Targets summarized below:

1 Please refer to the UICC website, www.uicc.org, for more information on the Declaration and the 11 targets.
• Target 1: Ensure effective delivery systems in all countries
• Target 2: Significantly improve measurement of cancer burden
• Target 3: Decrease tobacco, alcohol consumption & obesity
• Target 4: Universal coverage of HPV/HBV vaccine
• Target 5: Dispel damaging myths & misconceptions
• Target 6: More cancers diagnosed via screening & early detection
• Target 7: Improve access to diagnosis, treatment, rehab & palliative care
• Target 8: Universal availability of effective pain control
• Target 9: Improve training opportunities for cancer control professionals
• Target 10: Reduce emigration of healthcare workers specialized in cancer
• Target 11: Major improvements in global cancer survival rates

Representatives from organizations that have implemented the most innovative projects will be invited to present their work at the 2010 World Cancer Congress in Shenzen, China.

II. Goal

Overall goal of the Cancer Capacity Building Fund is assist voluntary members to develop their organizational capacity by supporting the implementation of sustainable, successful community-based projects that contribute to the achievement of at least one of the World Cancer Declaration’s 11 targets.

III. Funds available

The Fund offers grants of USD 10’000-15’000. Grants are awarded for projects with duration of 4-6 months with the possibility of extension for one further year. Grants may serve to initiate or expand locally-existing projects. The Fund is provided on a co-funding basis. This means that UICC contributes up to two thirds of the project costs, while the organization contributes the rest in money or in-kind.

IV. Eligibility

The Fund is restricted to voluntary organizations with UICC membership who are located in resource-constrained countries. The Fund supports efforts to strengthen the work of voluntary organizations in reaching out to local communities with evidence-based activities. Treatment and research projects are NOT eligible for funding. Staff from clinics, hospitals, universities, research and treatment centres may NOT apply.

Organizations whose UICC membership application is under review may apply for grants as soon as their application has been approved and the membership fee has been received.
V. Priority areas for projects

The projects should address key needs and challenges that local communities face in cancer prevention. Priority areas for projects should correspond to at least one specific cancer prevention and control issue delineated in the Declaration’s targets. Examples of types of projects include, but are not limited to:

- risk reduction and promotion of healthy lifestyles: tobacco, alcohol, unhealthy diet, overweight, lack of physical activity;
- promotion of tobacco control measures
- promotion and development of accurate data measurement for cancer control
- cervical cancer prevention and the importance of vaccination
- education about symptoms and early signs of cancer for public and professional audiences
- participation in screening programmes
- development of palliative care and access to pain medication

Preferred types of projects
- Community awareness campaign
- Community education campaign
- Community intervention
- Development of e-advocacy campaign
- Development of educational tools
- Development of communication tools
- Development of patients’ support activities
- Training for volunteers and staff
- Training for health professionals
- Translation and adaptation of materials

Preferred types of activities
- community event
- workshop
- conference
- media campaign
- information production/dissemination
- resources building
- training session

Special consideration will be given to organizations that develop collaborative projects with local partners (i.e., nurses’ organisations, researchers, local government, schools and universities) with complimentary capabilities and resources in order to create powerful synergies and extend the project’s impact.

VI. Application procedure

Please read the information on eligibility criteria carefully to ensure that your organization is eligible. Applications that do not fulfil ALL eligibility criteria will not be acknowledged.

Please follow the project description guidelines to ensure that your application clearly responds to the questions below.

Please attach additional supporting documents as necessary.
Project description

The Project description should demonstrate an understanding of the issues addressed in the World Cancer Declaration and how it directly contributes towards the achievement of at least one of the 11 targets. The Fund will give special consideration to projects that can be replicated across a region and to projects that generate practices that can be shared with other countries in similar situations or settings.

- **targets:** Which target of the UICC World Cancer Declaration does the project address? How will the project further the declaration mission?

- **objectives:** why is the project important to a particular community, country or region? What change/innovation is being proposed and what are its perceived benefits?

- **work plan:** what do you plan to do? How? Where? When? What are the expected outcomes? Specify target audiences. Detail the development and implementation of interventions, projects, and/or campaigns. Include step-by-step activities and target objectives from initial through interim to final stages. Also, address sustainability, noting strategy and timelines for acquiring additional resources, eliminating the need for further financial support, or otherwise supporting your project after completion.

- **human resources:** what is your capacity for this work? Discuss the qualifications of staff or volunteers to organize, conduct, and supervise project activities. Note any experience with similar projects and your role in their relevant impact. If collaborating with another organization, discuss the collaboration in detail, noting who will be responsible for the financial control, what the agreement is between the organizations, what each organization will do for the project, and how the organizations will work together.

- **evaluation:** evaluate project outcome and impact. Explain how you will monitor project activities, outputs, and preliminary results. Develop a feedback plan to address identified shortcomings. Clarify how you will demonstrate achievement of initial outcomes and intermediate and long-term goals. How will you measure project success?

- **budget:** what are the project costs? Identify project resource needs including in-kind contributions and funds from your organization and alternative sources. Identify specific budget lines (travel, equipment, staffing, etc). Demonstrate that you have done accurate costing of all goods and services required to be funded from the grant.

**Deadlines**

Applications must be submitted to UICC via website [www.uicc.org/capacityfund](http://www.uicc.org/capacityfund) no later than **31 October 2009**. The final selection will be made in **November 2009** and applicants will be notified by the **beginning December 2009**.

Grant recipients will receive a formal grant agreement that sets out the terms and conditions of the grant. To activate the grant and first disbursal of funds, the
agreement needs to be countersigned by the CEO or equivalent of the applying organization and returned to UICC.

Requirements
- Name, position of the project officer accountable and responsible for the project
- Name, and position of other persons directly associated with the project
- Work plan, objectives and a detailed budget for costs and any other source of income attributed
- Applicant organization’s mission, background, financial statement, list of key people or most recent Annual Report.

VII. Selection process

Applications are submitted for impartial competitive review to an international panel of experts, who will assess each application on the following criteria:

- demonstrable commitment and alignment with the World Cancer Declaration and its 11 targets.
- project is relevant to Fund’s priority areas
- activities are well defined, specific, with realistic timelines, achievable, and measurable
- project evaluation tools are embedded in the work plan
- adequacy of the work plan and budget
- the project is sustainable beyond initial support from the Fund

All applications meeting the selection criteria will be ranked and the applications with highest scores will be recommended for funding.

Project Officers appointed by the applying organizations must possess the appropriate professional qualifications and experience and be engaged in cancer advocacy, communication or information dissemination.

VIII. Project report

The final report should be submitted to UICC one month after completion of the project. It should contain information which will allow UICC to evaluate the significance and impact of the project and should specifically detail: project activities, accomplishments, long term impact and project products (workshop papers, pamphlets, websites, CD-ROMs, training material). Please include media coverage if any.